

CITY OF LOS ANGELES recycLA FACILITY CERTIFICATION APPLICATION

This is a City of Los Angeles Solid Resources Facility Certification Application.
Complete and submit this recycLA Facility Certification Application.

SECTION I. COMPANY/OWNER(S) INFORMATION

1. Company/Corporate Name: _____
2. List all names under which the business operates (DBA): _____

3. Company Owner/President's Name: _____
4. Company Address: _____
City: _____ State: _____ Zip: _____
Phone Number: _____ Fax Number: _____
Email Address: _____

SECTION II. FACILITY/OPERATOR INFORMATION

1. Facility Name: _____
2. Facility Address: _____
City: _____ State: _____ Zip: _____
3. Facility Contact Person & Title: _____
Business Phone Number: _____ Fax Number: _____
Cellular Phone Number: _____
Email Address: _____
4. Emergency/After Hours Contact Name & Title: _____
Emergency/After Hours Contact Phone Number: _____
5. Property Owner Name: _____
Property Owner Phone: _____
6. Property/Lot Zoning of the Facility: _____
7. Days and Hours of Operation: _____
8. Days and Hours of Material Delivery: _____

21. Are there any planned modifications at this Facility? ☐ Yes ☐ No – If yes, provide a detailed description of what the facility is modifying and the anticipated modification completion date. Provide an attachment if additional space is required: _____

22. City of Los Angeles Business Tax Registration Certificate (BTRC) Number: _____

If the Facility does not currently possess a BTRC for the City of Los Angeles, one can be obtained through the Office of Finance at <http://finance.lacity.org/>.

A BTRC must be obtained from the City of Los Angeles, even if a BTRC has been issued by the City and/or County in which the Facility is located.

SECTION III. MINIMUM REQUIREMENTS

1. List the Facility's CalRecycle Solid Waste Information System (SWIS) Number(s), if applicable: _____

SWIS Permit Review Due Date(s): _____

2. List the facility's CalRecycle Certified Processor Certificate number(s), if applicable: _____

3. CalRecycle Permit Review Due Date(s), if applicable: _____

4. List the Facility's Waste Type(s), as permitted by CalRecycle: _____

5. Does the Facility have a CalRecycle Solid Waste Facility Permit, Enforcement Agency (EA) Notification, or CalRecycle Certified Processor Certificate? ☐ Yes ☐ No

If yes, indicate the CalRecycle Regulatory Permit tier under which the facility operates:

☐ EA Notification ☐ Registration ☐ Standardized ☐ Full

☐ CalRecycle Certified Processor Certificate

☐ Other: _____

6. List the Facility's permitted maximum tonnage or tons per operating day:

_____ ☐ tons or ☐ cubic yards & density _____

7(a). List the Facility's Daily Operational Capacity (Throughput) for the material type(s) processed at the facility:

_____ ☐ tons or ☐ cubic yards & density _____

_____ ☐ tons or ☐ cubic yards & density _____

_____ ☐ tons or ☐ cubic yards & density _____

_____ ☐ tons or ☐ cubic yards & density _____

_____ ☐ tons or ☐ cubic yards & density _____

_____ ☐ tons or ☐ cubic yards & density _____

7(b). What tonnage is the facility currently processing per day (on average) by material type (material type must match those listed in 7a)?

_____ ☐ tons or ☐ cubic yards & density _____

_____ ☐ tons or ☐ cubic yards & density _____

_____ ☐ tons or ☐ cubic yards & density _____

_____ ☐ tons or ☐ cubic yards & density _____

_____ ☐ tons or ☐ cubic yards & density _____

_____ ☐ tons or ☐ cubic yards & density _____

8. Does the Facility have a Weigh Scale onsite certified by the Department of Weights and Measures operating in the County in which the facility is located? ☐ Yes ☐ No

If not, explain how the facility plans to meet this requirement: _____

If yes, list how many scales the facility has onsite and the device registration certificate ID number(s) for each: _____

Issue date(s): _____ Expiration date(s): _____

Scale location(s): _____

Note that a copy of the certificate will be required for the application to be processed. If a certificate is not issued by the local jurisdiction, provide the most recent copy of scale certificate inspection.

9. Does the facility currently have a Weighmaster License issued by the California Department of Food and Agriculture, Division of Measurement Standards? ☐ Yes ☐ No

If yes, list license number: _____

Issue date: _____ Expiration date: _____

A copy of the certificate will be required for the application to be processed.

10. Does the Facility currently track *incoming* tonnages by **hauler**? ☐ Yes ☐ No

11. Does the Facility currently track *incoming* tonnages by **material type**? ☐ Yes ☐ No

12. Does the Facility currently track *outgoing* tonnages by **material type**? ☐ Yes ☐ No

13. Provide a copy of the last month's destination material summary report (inbound and outbound) as an attachment.

14. Provide a detailed description of the processing equipment used at the Facility, if any (attach additional pages if necessary): _____

15. Is the Facility current with all issued permits? ☐ Yes ☐ No – If not, indicate which permits are not current and how the Facility plans to meet this requirement: _____

16. Has the facility received any Notices of Violation (NOV) or Areas of Concern (AOC) with ANY regulatory agency, i.e. the LEA, CalRecycle, AQMD, RWQCB, etc. in the last six months? ☐ Yes ☐ No

If yes, list each NOV or AOC separately, the regulatory agencies involved, the date of issuance, the compliance issue in question, the mitigation efforts to remedy the compliance issue(s), and the current state of compliance (attach additional pages if necessary): _____

SECTION IV. recyclA FACILITIES

1. Indicate the recyclA Franchise Zones from which the Facility accepts material (check all that apply):

- | | | | |
|--|---|--------------------------------------|---|
| <input type="checkbox"/> Downtown | <input type="checkbox"/> East Downtown | <input type="checkbox"/> Harbor | |
| <input type="checkbox"/> Northeast Valley | <input type="checkbox"/> North Central | <input type="checkbox"/> Southeast | <input type="checkbox"/> Northeast |
| <input type="checkbox"/> South Los Angeles | <input type="checkbox"/> West Los Angeles | <input type="checkbox"/> West Valley | <input type="checkbox"/> Southeast Valley |

2. Indicate Processes for which the facility is requesting recyclA Facility Certification. Each process will receive a separate certification:

- ☐ Blue Bin (Commingled Recyclables)
- ☐ Clean MRF
- ☐ Transfer of Blue Bin Material

Name and address of processing facility transferred to: _____

- ☐ Solid Waste Disposal Site (Landfill)

Note: by checking this box, the facility identifies as a landfill and location of material final disposition.

- ☐ Black Bin (Municipal Solid Waste)
- ☐ Mixed Waste Material Recovery Facility
- ☐ Waste-To-Energy

Name of Facility: _____

- ☐ Transfer of Black Bin Material

Location(s) transferred to: _____

- ☐ Other – List: _____

Is the facility enclosed (as defined by AQMD Rule 410 for enclosure of new solid waste facilities) YES ☐ NO ☐

If No, please include an Enclosure Implementation Plan with this application.

- ☐ Green Bin (Green/Yard Waste)

☐ Pre-Processing of Green Waste

☐ Composting (no EIP required)

☐ Anaerobic Digestion

☐ In-Vessel Digestion

☐ Transfer of Green Waste

Location(s) transferred to: _____

☐ Other – List: _____

Is the facility enclosed (as defined by AQMD Rule 410 for enclosure of new solid waste facilities) YES ☐ NO ☐

If No, please include an Enclosure Implementation Plan with this application.

☐ Green Bin (Food Waste)

☐ Pre-Consumer ☐ Post-Consumer ☐ Both

☐ Pre-Processing of Food Waste

☐ Composting (no EIP required)

☐ Anaerobic Digestion

☐ In-Vessel Digestion

☐ Transfer of Food Waste

Location(s) transferred to:

☐ Other – List: _____

Is the facility enclosed (as defined by AQMD Rule 410 for enclosure of new solid waste facilities) YES ☐ NO ☐

If No, please include an Enclosure Implementation Plan with this application.

☐ Green Bin (Mixed Organics)

☐ Pre-Processing of Mixed Organics

☐ Composting (no EIP required)

- ☐ Anaerobic Digestion
- ☐ In-Vessel Digestion
- ☐ Transfer of Mixed Organics

Location(s) transferred to: _____

☐ Other – List: _____

Is the facility enclosed (as defined by AQMD Rule 410 for enclosure of new solid waste facilities) YES ☐ NO ☐

If No, please include an Enclosure Implementation Plan with this application.

- ☐ Brown Bin (Manure)
 - ☐ Composting
 - ☐ Anaerobic Digestion
 - ☐ In-Vessel Digestion
 - ☐ Transfer of Manure

Location(s) transferred to: _____

☐ Other – List: _____

- ☐ MRF Residual
 - ☐ Mixed Waste Material Recovery Facility

Name of Facility: _____

- ☐ Waste-To-Energy

Name of Facility: _____

- ☐ Secondary Processing Facility

Name of Facility: _____

☐ Other – List: _____

Is the facility enclosed (as defined by AQMD Rule 410 for enclosure of new solid waste facilities) YES ☐ NO ☐ If No, please include an Enclosure Implementation Plan with this application.

3. Does the Facility currently have a process flow diagram that includes the final destination of material for each process the Facility is requesting certification?

☐ Yes ☐ No

If yes, include the process flow diagram as an attachment.

If no, provide a detailed narrative of the process flow for each process which the facility is requesting certification. Include a process flow for each material type and include final destinations in the response. Attach additional pages if necessary:

SECTION V. OPERATING/REGULATORY PERMITS

The Facility must possess all current applicable State, Local, and Federal permits, licenses, and filings, if applicable. **If “YES” is marked to any question below, the Facility must email a copy of the applicable documents and permits to LASAN at the same time the Application is submitted. The application will not be processed if the documents are not submitted with the application at time of filing.**

1. Wastewater Permit(s) issued by the local municipality: ☐ Yes ☐ No; Permit Number(s): _____

2. Does the facility operate under Waste Discharge Requirements? ☐ Yes ☐ No

Permit Number: _____

Permit Expiration Date: _____

3. Local Air Quality Management District Permit(s) (AQMD) or Alternative Odor Management Plan: ☐ Yes ☐ No; Permit Number(s) (List all): _____

Permit Expiration Date(s): _____

4. Stormwater Permit: ☐ Yes ☐ No

☐ General ☐ Industrial ☐ Municipal ☐ Construction ☐ Other

Permit Number: _____

Permit Expiration Date: _____

5. Department of Toxic Substances Control Permit(s), i.e. Hazardous Waste ID (EPA ID) or State ID Number, etc.: ☐ Yes ☐ No; Permit Number(s) (List all): _____

Permit Expiration Date: _____

6. Certified Unified Program Agency (CUPA – Hazardous Materials/Waste Storage) Permit(s): ☐ Yes ☐ No; Permit Number(s) (List all): _____

Permit Expiration Date: _____

7. Fire Compliance Permit(s): ☐ Yes ☐ No; Permit Number(s) (List all): _____

Permit Expiration Date: _____

8. Jurisdictional Planning Department (Conditional Use Permit): ☐ Yes ☐ No; Name and Permit Number: _____

Permit Expiration Date: _____

9. List any other applicable permits: _____

10. Does your facility have a Facility Beautification Plan? YES ☐ NO ☐

SECTION VII: DEFINITIONS

1. **Black bin** - black containers of any size used for the collection of solid waste.
2. **Blue bin** - blue containers of any size used for the collection of commingled recyclables.
3. **Brown bin** - brown containers of any size used for the collection of horse manure.
4. **Commingled Recyclables** - material that has been kept separate from any other waste stream at the point of generation, for the purpose of additional sorting or processing of the material before recycling or reuse, which enables the return of the material to the economic mainstream in the form of raw material for new, reused, or reconstructed products that meet the quality standards necessary to be used in the marketplace.
5. **Construction and Demolition (C&D) Debris** - the material stream that results directly from construction, remodeling, repair, demolition, or deconstruction of buildings and other structures, does not contain hazardous waste, and contains no more than one percent putrescible wastes by volume, calculated on a monthly basis.
6. **Facility Enclosure** - Existing facilities must meet the requirements of a new facility under AQMD Rule 410 and the recycLA Facility enclosure requirements. These requirements include, but not limited to, tipping, sorting and transfer operations be conducted within the confines of an enclosed area, and that any openings in the enclosure be less than 5% of the total wall, floor and roof surface area. An installed ventilation system will have an inward face velocity of no more than 200 feet per minute. Building windows and doors may not be open for more than 30 minutes during a standard 8-hour workday. Generally, roll-up doors shall be closed at night, during times of low activity and when not being used for immediate ingress and egress. The timing in which a facility must meet these enclosure requirements are detailed in the Board of Public Works approved Facility Certification Plan.
7. **Enclosure Implementation Plan (EIP)** - A facility that does not meet the Facility Enclosure requirements must submit an Enclosure Implementation Plan (EIP) for LASAN's review and approval. An EIP must include details relating to each phase of Pre-planning, Financing, Design and Permitting, Construction and an estimated timeline of completion of each phase with a completion date in compliance with Facility Certification Plan.
8. **Food Waste** - all animal and vegetable solid waste generated by food facilities (as defined in California Health and Safety Code section 27521) or from residences that results from the storage, preparation, cooking, and/or handling of food.

9. **Franchise Zones** - 11 Geographic Zones throughout the City of Los Angeles under which the franchise contractors will provide solid waste collection service under the franchise agreement.
10. **Green bin** - green containers of any size used for the collection of organics, which includes yard trimmings and food waste.
11. **Green waste** - urban landscape waste generally consisting of leaves, grass clippings, weeds, yard trimmings, wood waste, branches and stumps, home garden residues, and other miscellaneous organic materials.
12. **Inert Material** - "inert solids" or "inert waste" is a non-liquid solid waste including, but not limited to, soil and concrete, that does not contain hazardous waste or soluble pollutants at concentrations in excess of water-quality objectives established by a Regional Water Control Board pursuant to Division 7 (commencing with section 13000) of the California Water Code and does not contain significant quantities of decomposable solid waste.
13. **Mixed Organics** - mixed organic waste is organic waste composed of both food waste and green waste.
14. **Organic Waste** - solid wastes originated from living organisms and their metabolic waste products, and from petroleum, which contain naturally produced organic compounds, which are biologically decomposable by microbial and fungal action into the constituent compounds of water, carbon dioxide, and other simpler organic compounds.
15. **Point of Generation** - the location where the material was generated by a customer and picked up by the hauler prior to delivery to any processing facility.
16. **Pure recyclable feedstock** - recycled material, especially plastic, which is turned into various materials for future use in product manufacturing.
17. **Solid Waste** - residual waste that the Department of Resources Recycling and Recovery (CalRecycle) has deemed acceptable for disposal at a Class III Landfill. Residual solid waste does not include construction and demolition debris or other Exempt Materials such as hazardous waste, radioactive waste, medical waste, and pharmaceutical waste.
18. **Source-Separated** - materials that are segregated by individual components of solid resources into separate containers for the purposes of recycling.
19. **Waste Characterization** - quantifying how much paper, glass, food waste, etc. is discarded in a waste stream.

20. **Yard Trimmings** - material generated through landscaping activities, which may include, but are not limited to, grass, leaves, and tree branches. This is included in Organics (Organic Waste).

SECTION VII. recycLA FACILITY CERTIFICATION PROGRAM (FCP) TERMS AND CONDITIONS

Any facility that participates in the recycLA FCP must meet all federal, state, and local requirements as well as the requirements detailed in the Facility Certification Plan approved by the Board of Public Works on October 30, 2019 and the recycLA FCP Terms and Conditions set forth below.

Initial Inspection or Audit: In order to receive certification, LASAN will perform initial on-site audit inspections, which will consist, in part, of detailed facility-wide site inspections and review of facility's providing available records, which may include, but are not limited to: Injury and Illness Prevention Program (IIPP), special occurrences, complaint logs, Notices of Violation (NOVs) from regulatory agencies, permits, training records, available inspection reports, load check records, as well as incoming/outgoing tonnages and final destinations. Any deficiencies noted must be correct prior to LASAN's certification approval.

Routine and Annual Inspections: LASAN staff shall have the right to conduct an unannounced inspection and records review on a routine or as needed basis. LASAN staff must also be allowed to inspect the facility during and/or after a special occurrence such as a serious injury, death, accident or fire at the facility.

CalRecycle Tiered Permit or Processor Certificate: The facility shall maintain a solid waste permit based on the tier determined by CalRecycle, or maintain a certified processor certificate as a recycling center.

Regulatory Compliance: Facility Certification from LASAN does not relieve the operator/facility from obtaining all required permits, licenses, or other clearances and complying with the requirements of other regulatory agencies. LASAN staff reserve the rights to report or make referrals to appropriate regulatory agencies, as it deems necessary.

Facility Enclosure: All waste transferring, organics pre-processing and processing, Municipal Solid Waste (MSW) material recovery facility (MRF) (black-bin) activities, Commingled recyclable facility (blue-bin) activities, and any facility within 500 feet of a sensitive receptor such as a school, park, or residence are required to be enclosed in accordance with the recycLA FCP and as defined in the facility certification application. A facility that is transferring and/or processing black bin material that does not meet the Facility Enclosure requirements at the time of submitting a facility certification application must submit an Enclosure Implementation Plan (EIP) with its submittal of the certification application form for LASAN review and approval. A facility that is transferring and processing blue bin material or any facility within 500 feet of a sensitive receptor must submit an EIP within one calendar year after certification is issued or by December 2020, whichever occurs first. LASAN reserves the right to revoke certification of a facility that does not demonstrate satisfactory progress towards meeting the enclosure requirements. These enclosure requirements are independent of any other

permit or agency requirements regarding full enclosure, such as those associated with a Conditional Use Permit (CUP) or implemented by the local building department.

Health & Safety: Facility health and safety training for permanent and agency/temporary employees is to include, but not be limited to, provision and documentation of such programs, preparation and implementation of an Injury and Illness Prevention Program (IIPP), as well as submittal of annual health and safety audit reports by a reputable safety audit firm.

Digital Truck Weight Scales: A facility is required to have onsite electronic or digital truck weight scales capable of generating real-time daily, monthly and/or annual reports.

Mitigation Plans: A facility shall implement and maintain drainage, dust, odor, vector, litter, noise and nuisance control mitigation plans and make the plans available to LASAN for review.

Special Occurrence Reporting/Recording: A facility is required to report any special occurrence requiring emergency response measures within 24 hours to LASAN, record such occurrences and any corrective action in the facility special occurrence logbook and make the log available to LASAN for review.

Complaint and Corrective Action Logs: A facility is required to maintain a complaint and corrective action log at the facility and make it available to LASAN for review.

Records maintenance: Permits, reports, training, violations, and compliance records, such as inspection reports, must be kept and available for review during the period of certification, during any potential lapse in certification, and as required by applicable regulatory agencies.

Process Line Certification: If the facility performs more than one solid waste process (i.e., material recovery, waste transfer, and/or organics processing) under the recycLA program, the material type (black, blue or green bin) must be stated on the application for each process or line type. Each process or line type will be evaluated and certified separately. The facility may be certified for one process line, but not another.

Facility Location: A facility is not required to be located inside the City of Los Angeles to obtain certification.

Material Acceptance: A facility can only accept recycLA material for the certification processes for which they are issued. This does not restrict a facility from accepting material from non-recycLA sources/haulers.

Annual Audit: LASAN will perform a comprehensive audit of the facility on an annual basis. The facility must review and submit a renewal application, one calendar year after certification is issued, and all applicable documents requested by LASAN as part of the annual audit and permit review.

Certification Effective Dates: recycLA Facility Certification shall be valid from the date of issuance and may be valid up to five years and is subject to a detailed annual review by LASAN.

Provisional Certification: A provisional certification is issued on a case-by-case basis as determined by LASAN. A facility involved in planned construction activities may be provisionally certified as long as the facility documents progress toward completion of the planned construction activities.

Alternative Certification Requirement: LASAN recognizes that unique circumstance may exist in which all certification requirements may not be practical. In limited cases, LASAN may waive certain certification requirements. However, at a minimum, these destinations must provide reports that include RSP Name, Zone, Material Types, Tonnages, and Final Destinations (Domestic or International).

Required Reports: A facility must submit reports to the City as detailed in the FCP and its amendments:

- Monthly tonnage reports and weight tickets of inbound/outbound materials must be submitted to LASAN by the 20th of each month.
- Monthly reports for inbound materials shall include information on all materials entering/exiting the facility, including:
 - City of origin/destination,
 - City of Los Angeles zone and hauler (if applicable),
 - Bin type (black, blue and green), and
 - Associated tonnage.
- Monthly report for outbound materials shall include material type, secondary facility (if applicable) and destination facility.
- Monthly tonnage reports shall include total inbound/outbound materials, including City of LA and non-City of LA material.
- Waste characterization data.

Construction & Demolition (C&D) Processing Facilities Reports: C&D reports require additional material destination information.

Waste Characterization: Waste characterization will be performed in accordance with LASAN's "recycLA Service Provider (RSP) and Certified Facility Waste Composition Guidelines" at a frequency as determined in the waste characterization protocols. This includes performing seasonal biannual waste characterizations of a representative blended sample of the incoming materials (black, blue, green, and brown bins) and a representative sample of the residuals (twice annually) in accordance with provided specifications, and reporting the results to LASAN within 15 days of the completed waste characterization. Please note that a facility that only disposes of and/or transfers material is not required to conduct waste characterizations.

Efficiency Rate: LASAN staff will determine an efficiency rate for each certified facility by material type and franchise zone based on waste characterizations, equipment, operational processes, and the mass balance of incoming and outgoing materials, as applicable. A facility that processes multiple waste streams on a single line at separate times must be able to differentiate, to the satisfaction of the LASAN, the incoming feed stocks and outgoing materials. Certified facilities must notify the City of any changes in process operations that might impact efficiency rates. Failure to notify the City of changes in operation that affect efficiency rates will result in a Notice to Comply and/or a Notice of Suspension.

LASAN will continually assess facility efficiency rates by reviewing ongoing waste characterizations and reports, tracking tonnages and conducting facility inspections. LASAN will immediately adjust efficiency rates for any changes in material handling or processing.

Facility Certification Suspension or Revocation: If the City has determined that a facility has failed to meet the requirement as detailed in the Facility Certification Plan, this application or any stipulated conditions of approval, LASAN will provide written notice of the City's intent to suspend or revoke the facility's certification. If a facility wishes to appeal its suspension or revocation, the party may file within 30 days of the mailed notice, a written request for a hearing before the Board of Public Works (Board). If the written request for hearing is not received within 30 days of the suspension or revocation mailing, the suspension or revocation is final and no further administrative relief is available. If a timely written request is filed, the suspension or revocation may be stayed pending a Board hearing. After the written request for hearing is received, the matter will be set on a regular agenda. The Board will issue a verbal or written decision affirming or rescinding the suspension or revocation. The Board decision is final and no further administrative relief is provided.

Facility Beautification Plan: A facility must submit a facility beautification plan for approval within 120 days of certification issuance, for the LASAN's review and approval.

Community Involvement: LASAN reserves the right and may allow certain community members limited rights to accompany on-site inspections subject to the conditions and requirements subject to the conditions and requirements in the FCP (including, agreement to comply with all facility visitation and safety policies, SRCFD policies and guidelines, wear Personal Protective Equipment as required by a facility during a site visit, and sign a Waiver and General Release Form/Statement releasing the City of Los Angeles, LASAN, and the named facility with regard to any claims of personal injury, illness or death, real or personal property damage etc.).

Severability: Should any portion of the Facility Certification Plan be determined to be void or unenforceable, such shall be severed from the whole and the Facility Certification Plan will continue as modified.

SECTION VII. FACILITY CERTIFICATION

I certify that the information provided on this form is true and correct and accept all terms and conditions contained herein. The City of Los Angeles has the right to audit the information provided on this form. Any changes to the information provided herein shall be the Facility's responsibility to submit to the City. By signing below, I attest to the information provided and understand and agree to abide by the terms and conditions.

Signature: _____

Print Name: _____

Title: _____

Date: _____

All documentation must be submitted as Word, Excel, or Acrobat (.pdf) files.

Submit application electronically to Solid Resources Commercial Franchise Division at cfcontracts@lacity.org.

***All forms and reports must be submitted electronically unless the facility operator is provided a written request from the City to do otherwise.**

recycLA Facility Certification Application Checklist

In order for the recycLA Facility Certification Application to be considered complete, submit all of the following items. All items must be current.

Applications submitted without required attachments will not be processed until such required items are received.

- ☐ City of Los Angeles Business Tax Registration Certificate (BTRC)
- ☐ CalRecycle SWIS Permit or CalRecycle Certified Processor Certificate
- ☐ Scale Device Registration Certificate ID
- ☐ Weighmaster License (if applicable)
- ☐ Detailed Description of Equipment Used at the Facility
- ☐ Process Flow Diagram
- ☐ Destination Material Summary Report (inbound and outbound)
- ☐ Wastewater Permit (if applicable)
- ☐ Air Quality Management District Permit(s) (if applicable)
- ☐ Alternative Odor Management Plan (if applicable)
- ☐ Stormwater Permit (if applicable)
- ☐ Department of Toxic Substances Control Permit(s), i.e. Hazardous Waste ID
- ☐ Certified Unified Program Agency (CUPA) Permit(s) (if applicable)
- ☐ Fire Compliance Permit(s) (if applicable)
- ☐ Conditional Use Permit (if applicable)
- ☐ Any other applicable permits
- ☐ Enclosure Implementation Plan (EIP)
- ☐ Facility Beautification Plan
- ☐ Health and safety audit reports by a reputable safety audit firm
- ☐ Report of Facility Information (RFI) Document (i.e. Report of Disposal Site Information (RDSI), Joint Technical Document (JTD), Report of Compost Site Information (RCSI), Odor Impact Minimization Plan (OIMP), or Transfer/Processing Report (TPR))
- ☐ Section VII signed and dated