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CALIFORNIA



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WASTEWATER ENGINEERING SERVICES DIV.
2714 MEDIA CENTER DRIVE
LOS ANGELES, CA 90065
FAX: (323) 342-6210

November 17, 2016

ELECTRONIC MAIL

To: 25 Pre-Qualified On-Call Contract Consultants of LA Sanitation

LA SANITATION ON-CALL CONSULTANT SERVICES CONTRACT ISSUANCE OF TOS SN-71 – STRUCTURAL CONDITION ASSESSMENT OF THE NORTH OUTFALL SEWER PIPES

LA Sanitation (LASAN) is soliciting responses from 25 Prime Consultants on the On-Call Consultant List. Attached are details of the Task Order Solicitation (TOS) required services.

A pre-proposal meeting for this TOS will be held on:

Date and Time: Tuesday, November 29, 2016, from 10:00 A.M. to 11:00 A.M.
Location: 2714 Media Center Drive, Los Angeles, CA 90065.
2nd Floor, MTC Board Room

All questions regarding this TOS must be submitted in writing via e-mail to Mr. Kwasi Berko, before or at the meeting.

The deadline for proposal submittal is Tuesday, December 6, 2016, before 2:00 P.M. If your firm is interested in this TOS, please submit proposal via e-mail on the indicated due date to the following LASAN's staff:

- Mr. Kwasi Berko, kwasi.berko@lacity.org
- Ms. Thu-Van Ho, thu-van.ho@lacity.org

Should you decide not to submit a proposal, a negative response is requested with a brief explanation of the reason. Your decision for not to submit a proposal will not affect your eligibility for future work.

Thank you and we look forward to receiving your proposal for this TOS.

\\82MTCFS1\ Div Files\On-Call Contracts\New Oncall 2014-19\TOS SN-71_NOS Condition Assessment \INITIATION

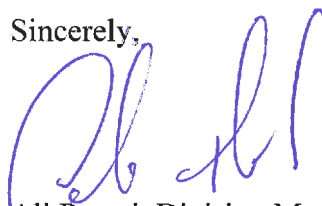
zero waste • one water

AN EQUAL EMPLOYMENT OPPORTUNITY - AFFIRMATIVE ACTION EMPLOYER

Recyclable and made from recycled waste



Sincerely,



Ali Poosti, Division Manager
Wastewater Engineering Services Division
LA Sanitation

AP:tvh

c: Ali Poosti, WESD
Fernando Gonzalez, WESD
Abdul Danishwar, WESD
Scott Hare, WESD
Kwasi Berko, WESD
Thu-Van Ho, WESD
Melody Reid, WESD
Barry Berggren, WCSD
Carmelo Martinez, WCSD

City of Los Angeles
Department of Public Works
Bureau of Sanitation

Pre-Qualified On-Call Consultant Services Contract

Task Order Solicitation (TOS) SN-71
Structural Condition Assessment of the North Outfall Sewer (NOS) Pipes

November 2016

1. Introduction

The Bureau of Sanitation (BOS) has been implementing an aggressive sewer renewal program to reduce or eliminate sewage spills and upgrade the aging sewer system in order to protect public health and safety. A majority of the sewers were built in the 1920's. This program requires Closed-Circuit Television (CCTV) in order to conduct urgent inspection and condition assessment of the sewers and recommend appropriate renewal action for the North Outfall Sewer (NOS) Pipes.

2. Scope of Services

The Bureau is soliciting proposals from companies to assess the condition of more than 18.8 miles (99,100 ft) of sewers in diameter range from 16 to 78 inches by closed-circuit television (CCTV) inspection. Please see attached vicinity map for project location (Attachment A).

The service required is to inspect the pipe condition primarily by CCTV, Sonar and/or Laser Profiling of the sewer system. The consultant shall possess specialized equipment with the ability to televise the interior of the pipe where there may be: sediment build-up, high flow level, and long pipe reaches up to 6,000 linear feet between access points.

Mobilization in compact and highly populated spaces may be necessary in order to obtain access in areas such as sewer easements, alleys, and private properties.

The videos or DVD's shall contain the following information visually captured in the video:

Maintenance Hole ID numbers, both upstream and downstream, the pipe material, the date of TV inspection, and the current video counter footage.

The videos or DVD's shall contain the following audio information:

The date and time of the TV inspection; confirmation of the upstream and downstream Maintenance Hole ID numbers; the pipe size, shape, length between joints; location of each defect; and location of each lateral connection.

3. Term of Engagement

The term of engagement will be one (1) year with one (1) 6-month extension option. The closed-circuit television is anticipated to be completed within 6 months due to urgency of matter. It is estimated that the cost ceiling for this TOS is approximately \$2,500,000.

4. Solicitation Schedule (Tentative)

A. Issue Task Order Solicitation (TOS).....	Date of Cover Letter
B. Receive Solicitation Responses	<u>As indicated in Cover Letter</u>
C. Conduct Interviews.....	5 weeks after issuance of TOS
D. Select and Negotiate	7 weeks after issuance of TOS
E. Issue Task Order.....	9 weeks after issuance of TOS

5. Solicitation Response Requirements

Solicitation Responses shall not exceed twenty (20) pages, exclusive of cover, dividers and resumes. Solicitation Responses shall be submitted to the following Bureau's staff via e-mail, no later than 2:00 pm of proposal due date indicated in cover letter:

- Kwasi Berko, kwasi.berko@lacity.org
- Thu-Van Ho, thu-van.ho@lacity.org

Solicitation Responses shall include:

- Statement of work experience that demonstrates a minimum of 5 years of experience in assessing sewer condition by performing CCTV.
- Project Cost Schedule (Attachment B) showing unit costs for:
 - ◊ CCTV inspection for sewer reaches that are in public right of ways
 - ◊ CCTV inspection for sewer reaches that are in sewer easements located in private properties and other not easily accessible areas
- Proposed Billing Salary Rate Summary with all respective direct and indirect costs, markups, expenses, overhead rates and profit. (Attachment C).
- MBE/WBE/SBE/EBE/DVBE/OBE subcontractors utilized and the percent utilization.

Note: Department of Public Works only recognizes:

- MBE/WBE certifications certified by City of LA – Bureau of Contract Administration (LABCA), LA County Metropolitan Transportation Authority (MTA), Caltrans, The Southern California Minority Supplier Development Council (SCMSDC), or Women's Business Enterprise National Council (WBENC)-WEST; and any member of California Unified Certification Program (CUCP); and
- SBE/EBE/DVBE certifications certified by LABCA or State of California – Department of General Services (CA-DGS)

- Provide a copy of valid MBE/WBE/SBE/EBE/DVBE Certifications of MBE/WBE/SBE/EBE/DVBE subcontractors utilized.
- Statement pertaining to the candidate's availability.

6. Selection Criteria

The selection team will evaluate the proposals with the following criteria:

- Capability and experience in providing the Scope of Services as demonstrated by their proposal;
- The value offered to the City considering cost relative to capabilities and experience of the candidates; and
- Expert knowledge and work experience associated with CCTV inspection of sewers, and identifying and documenting the sewer condition.

7. Suggested MBE/WBE/SBE/EBE/DVBE/OBE Participation Levels

The CITY had set anticipated participation levels (APLs) for sub-consultants as follows: 18% MBE, 4% WBE, 25% SBE, 8% EBE, and 3% DVBE. The CITY encourages the Primes to utilize these sub-consultants wherever feasible, especially MBE/WBE sub-consultants.

Note: Sub-consultants that are not listed on Schedule A in your contract cannot be added and/or utilized without the performance of the outreach and approval of the LASAN.

8. Task Order Manager

The CITY's On-Call Contract Manager is: Ali Poosti, Division Manager, Wastewater Engineering Services Division, (323) 342-6228.

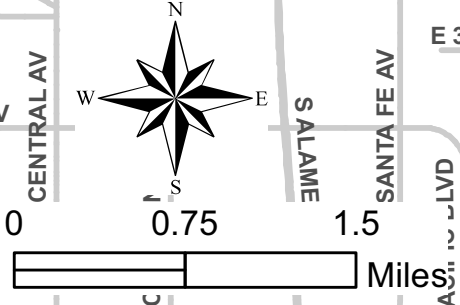
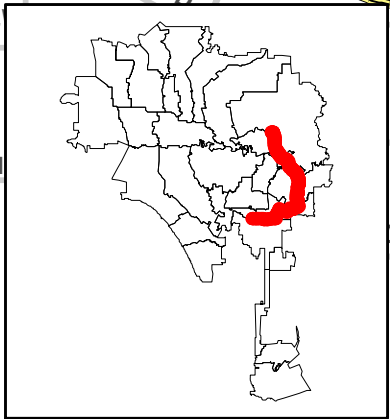
The Task Manager for this designated TOS is: Kwasi Berko, Environmental Engineer, Wastewater Engineering Services Division, (323) 342-1562.

9. Disclaimer

The CITY may or may not decide to award any or part of this task order based on its sole convenience and shall not be responsible for any solicitation response costs.

ATTACHMENT A

PROJECT VICINITY MAP



LA Sanitation
City of Los Angeles

NORTH OUTFALL SEWER (NOS)

Legend

- NOS
- Freeways
- Major Streets



ATTACHMENT B

PROJECT UNIT COST SCHEDULE

**Sewer Condition Assessment (CCTV) and Cleaning
Project Cost Schedule**

Price per Linear Foot Total for Sewers in Public ROW – Television Inspection				
Pipe Size (inch)	*Length (feet)	*Length (miles)	Price per Linear Foot (LF)	Total Cost
16 to 78	TBD	TBD		

Price per Linear Foot Total for Sewers in Easements – Television Inspection				
Pipe Size (inch)	*Length (feet)	*Length (miles)	Price per Linear Foot (LF)	Total Cost
16 to 78	TBD	TBD		

***Grand Total:**

Other Related Activities Costs plus Handling Fee	
Item	Cost
Caltrans Encroachment Permit	**Permit Cost + _____%

*The quantity estimates will be provided in the pre-proposal meeting. They are for the purpose of evaluating the proposal submitted by the Contractor and are not a guarantee of work. The CITY reserves the right to assign more or less quantities/work for the same price quoted by the Contractor herein.

**The CITY will reimburse the cost for the permit required by Caltrans when needed. Contractor will also be compensated by the actual cost plus a percentage. Please indicate the percentage where noted above.

ATTACHMENT C

COST REIMBURSEMENT – BILLING SALARY RATE

COST REIMBURSEMENT - BILLING SALARY RATE BASIS

Firm Name	Status	Last Name	First Name	Position	Raw Rate (\$/hr)	Approved Overhead Rate	Profit	Billing Rate (\$/hr)	Effective Date	Note
Prime Firm	Prime									
Prime Firm	Prime									
Prime Firm	Prime									
Subcontracting Firm Name 1	MBE/SBE/EBE									
Subcontracting Firm Name 2	WBE/SBE/EBE									
Subcontracting Firm Name 3	MBE/SBE									
Subcontracting Firm Name 4	WBE/SBE									
Subcontracting Firm Name 4	SBE/EBE/DVBE									
Subcontracting Firm Name 5	SBE/EBE									
Subcontracting Firm Name 6	OBE									

SUMMARY			
Firm Name	Status	Fee	%Fee
Prime			
Subcontracting Firm Name 1	MBE/SBE/EBE		
Subcontracting Firm Name 2	WBE/SBE/EBE		
Subcontracting Firm Name 3	MBE/SBE		
Subcontracting Firm Name 4	WBE/SBE		
Subcontracting Firm Name 4	SBE/EBE/DVBE		
Subcontracting Firm Name 5	SBE/EBE		
Subcontracting Firm Name 6	OBE		
Total Direct Labor Cost of the Prime			
Total Subcontract Expenses			
5% Administrative Fee (markup)			
Other Direct Costs (with no markup)			
Total Cost			