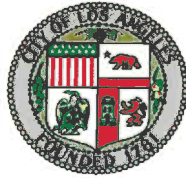


CITY OF LOS ANGELES

CALIFORNIA



ERIC GARCETTI
MAYOR

April 20, 2015

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2714 MEDIA CENTER DRIVE
LOS ANGELES, CA 90065
FAX: (323) 342-6210 OR (323) 342-6211

ELECTRONIC MAIL

To: 25 Pre-Qualified On-call Contract Consultants of LAsanitation

L.A. SANITATION PRE-QUALIFIED ON-CALL CONTRACT SERVICES RE-ISSUANCE OF TOS SN-3 – IMPLEMENTATION OF FLEET OPTIMIZATION PROGRAM, PHASE II AND III

LA Sanitation is re-issuing TOS SN-3 and soliciting responses from 25 Prime Consultants on the Pre-Qualified On-Call Consultant List again. Attached are details of the Task Order Solicitation (TOS) required services.

No pre-proposal meeting is required for this TOS. All of questions regarding this TOS will be submitted in writing via e-mail to debbie.pham@lacity.org before April 27, 2015.

The deadline for the proposal submittal is on **Monday, May 18, 2015**. If your firm is interested in this TOS, please submit the proposal to the following LA Sanitation's staff via e-mail no later than 2:00 p.m. on the indicated due date:

- Sal Aguilar, sal.aguilar@lacity.org
- Debbie Pham, debbie.pham@lacity.org
- Thu-Van Ho, thu-van.ho@lacity.org

Thank you for your interest and we look forward to receiving your response to this TOS.

Sincerely,

fao : Ali Poosti, Division Manager
Wastewater Engineering Services Division
LA Sanitation

AP:tvh

c: Scott Hare, WESD
Thu-Van Ho, WESD
Debbie Pham, SRSSD
Sal Aguilar, SRSSD

City of Los Angeles / Bureau of Sanitation (LASAN)

Pre-Qualified Sanitation On-call Consultant Services Contract

Task Order Solicitation (TOS) SN-3

For

Implementation of Fleet Optimization Program – Phase II and III

April 2015

1. Introduction

LASAN operates a fleet of more than 700 vehicles used for curbside collection of residential solid resources from approximately 750,000 households residing within the City's six wastesheds: East Valley, West Valley, South Los Angeles, North Central, West Los Angeles, and Harbor. A strategic planning goal for LASAN in FY 2014-15 is to deliver operational excellence by improving the efficiency and safety of the collection operation by automating the process of route generation for the solid resource collection fleet thereby eliminating the ineffective process of manually highlighting paper "Fire Maps." The routing program application will be based on generating Continuous Routing Solutions, in support of Curb-Side Collection Program.

The implementation of continuous routing program solutions are identified as part of Goal #9 in LASAN's 2014-18 Strategic Plan and will allow for operational improvements resulting in labor/non-labor cost savings.

2. Scope of Services

LASAN is soliciting a qualified consultant firm to provide as-needed support and guidance for the deployment of Zonar and the integration of supporting technologies. This work shall include, but is not limited to: project management for the Zonar GPS service and supporting hardware, provide staffing to support all Zonar deployment activities, as well as providing support for meetings and stakeholder activities.

The qualified consultant shall also provide facilitation and support services for engaging and obtaining input from Solid Resources Support Services Division (SRSSD) staff in the review of documents and other activities related to the Zonar service deployment, team meetings, and other activities. Such support services shall be on an as-needed and as-directed basis.

The Zonar system shall automate the capture of the following operational parameters:

- Inspection data – inspection zones (all important truck components), inspection duration, status of the inspection (Good, Non-Critical, and Critical "downing" the Truck).
- Collection Specific data – tonnage, delays, identify damage container location for replacement, start time, and end time.

- Collection of Global Positioning System (GPS) locations for events such as : arm-lifts – container counts for the route, roll-off containers, truck axel scale reading, idle time, engine fault codes, route duration, RFID serial numbers, service verifications, and program specific data collection all on a real time basis.

Additionally, the system shall automate the collection routing map generation, route navigation, computerized route map display in the truck for driver interaction, and program specific data collection all on a real time basis.

The Zonar system shall also integrate with AssetWorks, GSD’s tracking database application, which will streamline operations and provide readily available reporting that currently does not exist.

Phase I was already implemented and it included the installation Zonar System, project management for GPS service and supporting hardware, and staffing to support all deployment activities and technical services.

Phase II (A) – Deploy the services provided with the Zonar 2020 Mobile Communications Tablet, and provide as-needed support for the full Valley Division Zonar deployment and implementation, which is represented by the East Valley. This includes: planning, facilitation, and coordination of activities required in the deployment process.

Phase II (B) – Deploy the services provided with the Zonar 2020 Mobile Communications Tablet, and provide as-needed support for the full Valley Division Zonar deployment and implementation, which is represented by the West Valley. This includes: planning, facilitation, and coordination of activities required in the deployment process.

Phase III – Deploy the services provided with the Zonar 2020 Mobile Communications Tablet, and provide as-needed support for the remaining full City Zonar deployment and implementation, which is represented by the South Division. This includes: planning, facilitation, and coordination of activities required in the deployment process.

3. Term of Engagement

The term of engagement is two years from the issuance date of NTP. It is estimated that the cost ceiling for this TOS is not to exceed \$2,450,000.

4. Solicitation Schedule

- Issue Task Order SolicitationDate of Cover Letter.
- Receive Solicitation Responses.....As indicated in Cover Letter.
- Conduct Interviews if necessary.....5 weeks after issuance of TOS.
- Select and Negotiate.....7 weeks after issuance of TOS.
- Issue Task Work Order.....9 weeks after issuance of TOS.

5. Solicitation Response Requirements

Solicitation Responses shall not exceed ten (10) pages, exclusive of cover, dividers, references, and resumes. Solicitation Responses shall be submitted to the following Bureau's staff via e-mail, no later than 2:00 pm of proposal due date indicated in cover letter:

- Sal Aguilar, sal.aguilar@lacity.org
- Debbie Pham, debbie.pham@lacity.org
- Thu-Van Ho, thu-van.ho@lacity.org

Solicitation Responses shall include:

- Work Experience: Proposer shall provide a detailed description of similar works that it has provided to the clients. This information shall include:
 - Company/Agency Name received services
 - Contact name and phone number
 - Project Title of the work conducted and a short description
 - Duration of business
- Cost breakdown table. Total Cost should at a minimum include:
 - 700 Zonar 2020 Mobile Communications Tablets
 - Services/hosting fees
 - Installation cost
 - Configuration/Debugging cost
 - Training (estimated to be 100 hours)
 - 100 Ztract tracking devices for roll-off containers
 - Android application integration
 - Six (6) staff to provide support at six yards over one year period.
 - Any applicable items not listed above
- Proposed Hourly Billing Rate Summary for the proposed candidate with all respective direct and indirect costs, markups, expenses, overhead rates and profit. (Sample Attached).
- MBE/WBE/ SBE/EBE/DVBE/OBE subcontractors utilized and the percent utilization.
- Provide copies of valid MBE/WBE/SBE/EBE/DVBE Certifications of MBE/WBE/SBE/EBE/DVBE sub-contractors utilized.

6. Selection Criteria

The selection team will evaluate the proposals with the following criteria:

- Ability to provide services.
- Work Experience in providing services to similar projects.
- The value offered to the City considering cost in comparison to capabilities and experience of the candidates.

7. Suggested MBE/WBE/SBE/EBE/DVBE/OBE Participation Levels

The City had set anticipated participation levels (APLs) for sub-consultants as follows: 18% MBE, 4% WBE, 25% SBE, 8% EBE, and 3% DVBE.

Note: Sub-consultants that are not listed on Schedule A in your contract cannot be added and/or utilized without the performance of the outreach and approval of LASAN.

8. Task Order Manager

The City's On-Call Contract Manager is: Ali Poosti, Division Manager, Wastewater Engineering Services Division, (323) 342-6228.

The Task Manager for this designated TOS is: Sal Aguilar, Environmental Engineering Associate IV, Solid Resources Support Services Division, (213) 840-1774.

9. Disclaimer

The City may or may not decide to award any or part of this task order based on its sole convenience and shall not be responsible for any solicitation response costs.

HOURLY BILLING RATES

(To be submitted for each Task Order Solicitation)

FIRM	Status	Last Name	First Name	Position	Rate (\$/hr)	Approved Overhead Rate	Approved Profit	Billing Rate (\$/hr)	Effective Date	Notes
Prime Firm	Prime									
Prime Firm	Prime									
Prime Firm	Prime									
MBE Firm Name 1	MBE									
MBE Firm Name 2	MBE									
MBE Firm Name 3	MBE									
WBE Firm Name 1	WBE									
WBE Firm Name 2	WBE									
SBE Firm Name	SBE									
EBE Firm Name	EBE									
DVBE Firm Name	DVBE									
OBE Firm Name 1	OBE									
OBE Firm Name 2	OBE									

Firm Name	Status	Fee	%Fee
MBE Firm Name 1	MBE		
MBE Firm Name 2	MBE		
MBE Firm Name 3	MBE		
WBE Firm Name 1	WBE		
WBE Firm Name 2	WBE		
SBE Firm Name	SBE		
EBE Firm Name	EBE		
DVBE Firm Name	DVBE		
OBE Firm Name 1	OBE		
OBE Firm Name 2	OBE		

Summary	Total Fee (\$)	% Fee
Prime		
MBE		
WBE		
SBE		
EBE		
DVBE		
OBE		
Total		