



**CITY OF LOS ANGELES
SOLID WASTE HAULER/CONTRACTOR PERMIT APPLICATION**

INSTRUCTIONS: Submit completed application to the City of Los Angeles, Bureau of Sanitation, Solid Resources Citywide Recycling Division, Hauler Permit Section, 1149 S. Broadway 5th Floor, Mail Stop# 944, LA CA 90015 (phone: 213-485-2260). Please make sure to print & sign the form before mailing and keep a copy for your records. **Note: A complete application includes submission of all required supplemental reports and payment of AB939 Compliance fees due to the City.** Upon deeming your application complete and upon approval, you will receive a permit decal for each solid waste collection vehicle indicated on the application. You will also receive four quarterly AB939 Compliance Fee payment forms that, together with your payments, should be submitted to the above address within 30 days following the end of each calendar quarter.

| | | | |
|--|---------------|--|----------------------------------|
| HAULER/CONTRACTOR INFORMATION | | <input type="checkbox"/> NEW APPLICATION | <input type="checkbox"/> RENEWAL |
| HAULER TYPE (Check all that apply): | | | |
| <input type="checkbox"/> C&D Contractor <input type="checkbox"/> C&D Waste Hauler <input type="checkbox"/> Franchise Service Provider <input type="checkbox"/> Non-Franchise Service Provider Bin Service* | | | |
| * For Non-Franchise Service Provider Bin Service, select the following: <input type="checkbox"/> On Location Filming <input type="checkbox"/> Residential Temporary Bin <input type="checkbox"/> State/County Hauler | | | |
| BUSINESS TYPE: <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietorship | | | |
| BUSINESS NAME: _____ | | | |
| ADDRESS: _____ | | CITY: _____ STATE: ____ ZIP: _____ | |
| <small>(Permit requires a physical address, no PO Box.)</small> | | | |
| PHONE: (____) _____ - _____ | | FAX: (____) _____ - _____ EMAIL ADDRESS: _____ | |
| MAILING ADDRESS (if different than above): _____ | | CITY: _____ STATE: ____ ZIP: _____ | |
| <input type="checkbox"/> OWNER <input type="checkbox"/> PRESIDENT NAME: _____ | | CA CONTRACTOR LICENSE #: _____ | |
| HOME ADDRESS: _____ | | CITY: _____ STATE: ____ ZIP: _____ | |
| EFFECTIVE DATE OF BUSINESS: _____ | | DATE OF INCORPORATION: _____ | |
| CITY OF LOS ANGELES BUSINESS TAX REGISTRATION NUMBER (BTRC): _____ | | | |
| CORPORATIONS/PARTNERSHIPS MUST PROVIDE THE FOLLOWING INFORMATION FOR EACH CORPORATE OFFICER, DIRECTOR, OR PARTNER (Please attach a separate sheet if more room is needed): | | | |
| Name: | Home Address: | Phone #: | Email Address: |
| 1. | | | |
| 2. | | | |
| LIST ALL OTHER NAMES UNDER WHICH YOUR BUSINESS OPERATES IN THE CITY OF LOS ANGELES (Please attach a separate sheet if more room is needed): | | | |
| 1. | | | |
| 2. | | | |

| | | | |
|---|------------------------|----------------|------------------------|
| VEHICLE AND YARD INFORMATION | | | |
| NUMBER OF TRUCKS HAULING MATERIAL IN LOS ANGELES: _____ | | | |
| <small>(List all vehicles below. Please attach a separate sheet if more room is needed)</small> | | | |
| License Plate: | Registered Owner Name: | License Plate: | Registered Owner Name: |
| 1. | | 5. | |
| 2. | | 6. | |
| 3. | | 7. | |
| 4. | | 8. | |
| COLLECTION/MAINTENANCE YARD(S) ADDRESS(ES): | | | |
| 1. | | | |
| 2. | | | |
| 3. | | | |

The aforementioned firm hereby states that it understands its obligations as a holder of a Solid Waste Hauler Permit (per LAMC Sections 66.32 through 66.32.5, Ordinance 181519, and as indicated on the back of this application), and that it will comply with the terms and conditions of all applicable provisions in the Los Angeles Municipal Code. Any changes to the application information above shall be the applicant's responsibility to submit to the City.

I certify under penalty of perjury that the information provided with this application is all true and correct. I certify also that I have not withheld any information that would affect the outcome of this application.

| | | | |
|-------------------------------------|-----------------|-------|------|
| Signature (Owner or President Only) | Print Full Name | Title | Date |
|-------------------------------------|-----------------|-------|------|

**CITY OF LOS ANGELES
PRIVATE SOLID WASTE COLLECTION PERMIT
TERMS AND CONDITIONS**

As allowed by the Los Angeles Municipal Code (LAMC) Sections 66.32 thru 66.32.5, the following are additional terms and conditions pursuant to issuance of any permit associated with any solid waste hauling services (including construction & demolition waste) or source-separated recycling services performed in the City of Los Angeles.

- 1. Permit. Persons who collect, remove or transport solid waste, including construction and demolition (C&D) waste, source-separated materials or co-mingled recyclables, generated from within the City, must obtain a solid waste hauling permit from the Bureau of Sanitation. Further, persons who arrange for the removal and transportation of C&D waste generated within the City, and who do not contract or otherwise arrange with a permitted solid waste hauler to remove or transport such waste, must obtain a solid waste hauler permit.** It is unlawful to collect, remove or transport solid waste, construction & demolition waste and source-separated materials in the City, unless granted a non-exclusive permit.
- 2. Mixed Construction and Demolition (C&D).** It is unlawful for mixed C&D waste to be delivered to a facility other than a City-certified C&D waste processor.
- 3. Non-Authorization.** The issuance of a Solid Waste Hauler Permit does not authorize the permit holder to collect, remove or transport household refuse (as defined at LAMC Section 66.00) from any dwelling unit (as defined at LAMC Section 66.40) that receives refuse collection service from the City of Los Angeles.
- 4. Zero Waste LA. Franchise Service Providers (FSP) are solid waste haulers authorized by the City of Los Angeles for purposes of implementation of the Commercial Franchise Program. In their awarded zones, FSPs have the rights to provide service to and/or contract with all commercial customers and all multifamily customers that do not receive refuse collection service from the City. Haulers that are not FSPs may not solicit accounts for services covered by the Franchise System. Transition of commercial customer accounts to FSPs will begin July 1, 2017; beginning August 1, 2017, the possession of a Solid Waste Hauler permit shall not grant non-FSP haulers the right to collect from customers designated as Franchise System customers. The following waste types are exempt from the Franchise System: Medical; Hazardous; Electronic; Radioactive; Pharmaceutical; C&D; Specialty (e.g. biosolids, fats, oils, and grease); and On-Location Filming. Sorted Recyclables are excluded if they were donated at no charge, or if they were sold as a commodity.**
- 5. Application.** All persons who collect, remove or transport solid waste, source-separated materials or co-mingled recyclables in the City shall complete and submit all required documentation. New solid waste haulers must obtain a permit prior to commencing waste hauling operations within the City, including waste hauling operations involving the removal and transportation of C&D waste. Unpaid AB939 Compliance Fees must be remitted as part of the application.
- 6. Expiration.** Permits granted under the solid waste hauler program are valid from date of issuance through June 30th.
- 7. Renewal.** Renewal applications must be received each year by or before April 30 along with all required supplemental reports including but not limited to an Annual Reporting Form and AB341 Reporting Form. Unpaid AB939 Compliance Fees must be remitted as part of the renewal application.
- 8. Decals.** Every vehicle used to provide solid waste collection and transportation services shall display a current City of Los Angeles Solid Waste Permit decal affixed so as to be clearly visible from a position outside the vehicle. Decal shall be placed in the lower right-hand or lower left-hand corner of the vehicle's front windshield in a manner that is clearly visible to the public. Permittee must notify the City in writing if additional decals are needed.
- 9. Bins.** Bins owned by haulers that are used to collect, remove or transport solid waste, C&D waste, co-mingled recyclables or source-separated material generated within the City must be clearly marked with the solid waste hauler's name and phone number.
- 10. Permit Non-Transferable.** Permit issued is not transferable to any person, business or corporation, from the party to whom it was originally issued.
- 11. Fees.** As set forth in LAMC 66.32.2, the fee shall be assessed upon all haulers that hauled 1,000 tons or more of non-source-separated waste in a given calendar year. The fee shall be ten percent (10%) of each permittee's total of gross receipts from solid waste collection services in the City of Los Angeles. The fee shall be paid quarterly and will be due within thirty (30) days following the end of each calendar quarter in which the gross receipts are received.
- 12. Late Fees.** A late fee of two and a half percent (2.5%) shall be assessed for payments received after thirty (30) days from the end of the quarter for which the fees are due, and an additional two and a half percent (2.5%) for each subsequent quarter that payments are not received, not to exceed ten percent (10%).
- 13. Reporting.** All solid waste hauler permit holders must abide by the City's reporting and documentation requirements. This includes mandatory reports required as part of the permit application and renewal process, as well as quarterly receipt reports for those haulers who are eligible to pay fees. The reporting period for the Annual Reporting Form shall be from January to December of the year preceding the application or renewal date.
- 14. Documentation and Records Retention.** Permit holders must retain documentation and records of all disposal and diversion amounts of materials generated within the City, including but not limited to weight tickets, rejections slips, C&D waste transportation documentation, invoices, financial documents, etc. for at least three years from the date the document was created.
- 15. Suspension and Revocation of Permit.** The City reserves the right to suspend or revoke a solid waste hauler permit upon 30 days' notice, if the permittee fails to comply with any of the terms and conditions specified herewith, including but not limited to: payment of fees, reporting and documentation requirements, and C&D waste transportation requirements. Violation of other Los Angeles Municipal Codes or applicable laws shall also constitute just cause for suspension or revocation of permit.
- 16. Violations.** Violations of the permit requirement provisions shall constitute a misdemeanor punishable by imprisonment in a city or county jail not exceeding six (6) months, or by fine not exceeding one thousand dollars (\$1,000), or both. Violations are deemed to be continuing violations, and each day that a violation continues is deemed to be a new and separate offense.
- 17. Administrative Penalties.** Up to \$5,000 in administrative penalties will be assessed for the unlawful disposition of C&D waste; penalties will be imposed for each and every load of mixed C&D waste not taken to a City-certified C&D waste processing facility.
- 18. Right to Appeal.** Permittees shall have the opportunity to appeal any suspension, revocation or administrative penalty assessment by filing a written request for a hearing before the Board of Public Works (Board). The written request must be filed within thirty (30) days (by way of certified mail or personal delivery) of when the Bureau of Sanitation (Bureau) mailed the suspension, revocation, or penalty assessment notice.
- 19. Inspection and Site Visits.** The Director of Bureau of Sanitation (Director) or the Director's designee, shall have the right at any time during normal business hours to inspect the records and perform site visits of any permittee for the purpose of determining compliance with solid waste hauler permit provisions and reporting requirements, compliance with C&D waste transportation requirements, proper calculation and payment of fees, and any other permit requirements. Failure to comply with the Bureau's inspection and site visits may result in suspension or revocation of the solid waste hauler's permit.