



**CITY OF LOS ANGELES
PERMITTED HAULER REBATE PROGRAM - INSTRUCTIONS**

REBATE PROGRAM

1. Certified processors must submit quarterly reports to permitted waste haulers and the City of Los Angeles.
2. This program only applies to City of Los Angeles permitted haulers and processors who are permitted to handle solid waste or construction and demolition debris. This program is not designed for recyclers handling primarily commingled recyclables or source-separated waste as these waste streams are not subject to the fee.
3. Neither the hauler, the processing facility, nor the parent company need to be located within the City of Los Angeles to participate in the rebate program.
4. The City will assign separate rebate rates for solid waste and construction and demolition debris. For the most current rebate amount, contact the Solid Resources Citywide Recycling Division.
5. The rebate will be determined by the City of Los Angeles using this formula:

$$\begin{array}{ccccccc} \text{Weight of mixed} & & \text{City assigned} & & \text{City approved} & & \\ \text{waste taken to the} & \times & \text{recycling rate for that} & \times & \text{dollars per ton rate} & = & \text{Rebate Amount} \\ \text{certified facility} & & \text{waste at that facility} & & \text{(material specific)} & & \end{array}$$

QUARTERLY REPORTS.

1. Certified processors must submit quarterly forms to the City of Los Angeles and permitted waste haulers within 15 days after the end of each calendar quarter.
2. Quarterly reports shall only reflect material with a point of generation within the boundaries of the City of Los Angeles.
3. City permitted waste haulers should receive a quarterly report from every certified processing facility to which they delivered solid waste and/or demolition and construction debris generated from within the City.
4. Certified processors shall not be responsible for assuring that permitted waste haulers properly submit rebate request forms and necessary backup documentation.

PERMITTED HAULER REBATE REQUEST FORM

1. The information must be printed clearly or typed.
2. The information on this form is only for material hauled from addresses within the City of Los Angeles.
3. If more room is needed to list processors and tonnages, use a separate sheet, continue the information in the same format, and number the bottom of each page using the form: Page x of y.
4. Attach copies of all relevant Quarterly Processor Report to Hauler.
5. Paperwork shall be submitted to: Solid Resources Citywide Recycling Division, 1149 S. Broadway, 10th Floor, Los Angeles, CA 90015.
6. Vouchers will be in the form of a letter to waste haulers. Letters will state the approved rebated amount and the quarter for which it was approved. Rebate must be used within 2 quarters following the quarter for which it was approved.

TERMS AND CONDITIONS

1. Processor wishing to become certified must submit a completed application in full and include all documents and information requested.
2. Permits granted under the solid waste hauler program are valid from date of issuance through June 30th.
3. To be eligible for a rebate the waste hauler must possess a valid permit and be current on all payments during the quarter for which the rebate is requested.
4. The amount of the rebate will not exceed the total fees paid during the quarter for which the rebate is requested.
5. The rebate can only be used as a credit for future quarterly AB 939 compliance fee payments. The rebate voucher must be used within 2 quarters of the quarter for which the voucher was issued.
6. Confidential Character of Information Obtained – Disclosure Unlawful. It shall be unlawful, except as required by applicable law, for the Director of the Bureau of Sanitation its designee to make known in any manner whatever the business affairs, operations, or information obtained by an investigation of records and equipment of any person applying for a mixed waste Processor Certification, or any other person visited or examined in the discharge of official duty, or the amount or source of income, profits, losses, expenditures, or any particulars thereof, set forth in any statement or return, or to permit any statement or return, or copy of either, or any book containing any abstract or particulars thereof to be seen or examined by any person. Provided nothing in this subsection shall be construed to prevent:
 - a. the disclosure of information to, or the examination of records and equipment by another City official its designee for the sole purpose of administering the Processor Certification;
 - b. the disclosure of information and results of examination of records of particular permittees, or relating to particular permittees, to a court of law in a proceeding brought to determine the existence or amount of any fee liability of the particular permittees to the City of Los Angeles;
 - c. the disclosure of the names and addresses of persons to whom Processor Certifications have been issued.

DEFINITIONS

1. **C&D Material** – shall mean source-separated or separated for reuse solid waste and recyclable materials that result directly from construction, remodeling, repair, demolition, or deconstruction of buildings and other structures, do not contain hazardous waste (as defined in California Code of Regulations, Title 22, Section 66621.3, *et seq.*), and contains no more than one percent (1%) putrescible wastes, by volume, calculated on a monthly basis
2. **Inert Material** – is material that is deemed acceptable for disposal at an inert fill. This includes rock, concrete, brick, sand, soil, and dirt.
3. **Organic Waste** – is material that includes yard waste and other organics such as agricultural crop residue or manure.
4. **Point of Generation** – is the location where the material was generated by a customer and picked up by the hauler prior to delivery to any processing facility.
5. **Solid Waste** – shall mean waste that the California Integrated Waste Management Board has deemed acceptable for disposal at a Class III Landfill and shall not include source separated material
6. **Source Separated Recyclable Waste** – shall mean materials, including commingled recyclables, that have been separated or kept separate from the solid waste stream, at the point of generation, for the purpose of additional sorting or processing those materials for recycling or reuse in order to return them to the economic mainstream in the form of raw material for new, reused, or reconstituted products which meet the quality standards necessary to be used in the marketplace.
7. **Source Separated C&D Material** - shall mean materials that have been separated or kept separate from the solid waste stream, at the point of generation, and have not been commingled with other solid waste or recyclable materials. For example, each material type must be transferred in separate containers to the recycling center.
8. **Yard Waste** – is the organic waste produced in yards and gardens. It is one type of organic waste material.



**CITY OF LOS ANGELES
PERMITTED HAULER RECYCLING REBATE REQUEST FORM**

Company/Corporate
Name _____
DBA _____
Names _____

Company/Corporate
Address _____
Yard _____
Address _____

Rebate Request Period

Beginning Date: _____

Ending Date: _____

Tonnage Information for Rebate Request

If more lines are needed, continue information on a separate sheet using the same format, number each page, and attach.

Certified Processor	Type of Mixed Material Delivered	Tonnage from City of Los Angeles Addresses (T)	Certified Recycling Rate (R)	Applicable Rebate Tonnage (TxR)
Total Applicable Rebate Tonnage =				

CERTIFICATION

I certify that the information provided on this form is true and correct. The City of Los Angeles has the right to audit the information provided on this form. Any changes to the information provided herein shall be the Hauler's responsibility to submit to the City.

Signature: _____ Print Name: _____

Title: _____ Date: _____

Please submit to: Solid Resources Citywide Recycling Division, 1149 S. Broadway, 10th Floor, Los Angeles, CA-90015.