



**CITY OF LOS ANGELES
SOLID WASTE HAULER/CONTRACTOR PERMIT APPLICATION**

INSTRUCTIONS: Submit completed application form to City of Los Angeles, Bureau of Sanitation, Solid Resources Citywide Recycling Division, Hauler Permit Section, 1149 S. Broadway 10th Floor, LA CA 90015 (phone: 213-485-2260). In return, you will receive a permit decal for each solid waste collection vehicle indicated on the application. You will also receive four quarterly AB 939 Compliance Fee payment forms that, together with your payments, should be submitted to the above address within 30 days following the end of each calendar quarter.

HAULER/CONTRACTOR INFORMATION		<input type="checkbox"/> NEW APPLICATION	<input type="checkbox"/> RENEWAL
<input type="checkbox"/> WASTE HAULER OR	<input type="checkbox"/> C&D CONTRACTOR	<input type="checkbox"/> COMPANY OR	<input type="checkbox"/> CORPORATION
COMPANY/CORPORATE NAME: _____			
ADDRESS: _____		CITY: _____	STATE: ____ ZIP: _____
PHONE: (____) _____ - _____		FAX: (____) _____ - _____	EMAIL ADDRESS: _____
MAILING ADDRESS (if different than above): _____		CITY: _____	STATE: ____ ZIP: _____
<input type="checkbox"/> OWNER/ <input type="checkbox"/> PRESIDENT NAME: _____		CA DRIVER'S LICENSE NO.: _____	
HOME ADDRESS: _____		CITY: _____	STATE: ____ ZIP: _____
EFFECTIVE DATE OF BUSINESS: _____		DATE OF INCORPORATION: _____	
CITY OF LOS ANGELES BUSINESS TAX REGISTRATION NUMBER (BTRC): _____			

CORPORATIONS MUST PROVIDE THE FOLLOWING INFORMATION FOR EACH CORPORATE OFFICER AND DIRECTOR (PLEASE ATTACH A SEPARATE SHEET IF MORE ROOM IS NEEDED):

Name:	Home Address:	Phone No.:	CA Driver's Lic. No.:
1.			
2.			
3.			
4.			

LIST ALL OTHER NAMES UNDER WHICH YOUR BUSINESS OPERATES IN THE CITY OF LOS ANGELES: (PLEASE ATTACH A SEPARATE SHEET IF MORE ROOM IS NEEDED):

1.
2.
3.
4.

VEHICLE, BIN AND YARD INFORMATION
NUMBER OF TRUCKS HAULING MATERIAL IN LOS ANGELES: _____
NUMBER OF ROLL-OFF BINS USED IN LOS ANGELES (10 cubic yards or larger in size): _____
COLLECTION/MAINTENANCE YARD(S) ADDRESS(ES) :
1.
2.
3.

The aforementioned firm hereby states that it understands its obligations as a holder of a Solid Waste Hauler Permit, and that it will comply with the terms and conditions of all applicable provisions in the Los Angeles Municipal Code. Any changes to the application information above shall be the applicant's responsibility to submit to the City.

Signature (Owner or President Only)

Title

Date

**CITY OF LOS ANGELES
PRIVATE SOLID WASTE COLLECTION PERMIT
TERMS AND CONDITIONS**

As allowed by the Los Angeles Municipal Code (L.A.M.C.) Sections 66.32 thru 66.32.5, the following are additional terms and conditions pursuant to issuance of any permit associated with any solid waste hauling services (including construction & demolition waste) or source-separated recycling services performed in the City of Los Angeles.

1. **Permit. Persons who collect, remove or transport solid waste, including construction and demolition (C&D) waste, source-separated materials or co-mingled recyclables, generated from within the City, must obtain a solid waste hauling permit from the Bureau of Sanitation. Further, persons who arrange for the removal and transportation of C&D waste generated within the City, and who do not contract or otherwise arrange with a permitted solid waste hauler to remove or transport such waste, must obtain a solid waste hauler permit.** It is unlawful to collect, remove or transport solid waste, construction & demolition waste and source-separated materials in the City, unless granted a non-exclusive permit. Further, it is unlawful for C&D waste to be delivered to a facility other than a City certified C&D waste processor.
2. **Application.** All Persons who collect, remove or transport solid waste, source-separated materials or co-mingled recyclables in the City shall complete and submit an application for a Solid Waste Hauler Permit along with a Waste Hauler Annual Reporting Form. New solid waste haulers must obtain a permit prior to commencing hauling operations.
3. **Expiration.** Permits granted under the solid waste hauler program are valid from date of issuance through June 30th.
4. **Renewals.** Renewal applications must be received each year by or before April 30 along with a Annual Reporting Form.
5. **Decals.** Every vehicle used to provide solid waste collection and transportation service shall display a current City of Los Angeles Solid Waste Permit decal affixed so as to be clearly visible from a position outside the vehicle. Decal shall be placed in the lower right-hand or lower left-hand corner of the vehicle's front windshield in a manner that is clearly visible to the public. Permittee must notify the City in writing if additional decals are needed.
6. **Bins.** Bins owned by haulers that are used to collect, remove or transport solid waste, C&D waste, co-mingled recyclables or source-separated material generated within the City must be clearly marked with the solid waste hauler's name and phone number.
7. **Permit Non-Transferable.** Permit issued is not transferable to any person, business or corporation, from the party to whom it was originally issued.
8. **Fees.** As set forth in L.A.M.C. 66.32.2, the fee shall be ten percent (10%) of each permittee's total of gross receipts from solid waste collection services in the City of Los Angeles. The fee shall be paid quarterly and will be due within thirty (30) days following the end of each calendar quarter in which the gross receipts are received.
9. **Late Fees.** A late fee of two and a half percent (2.5%) will be assessed for payments received after thirty (30) days at the end of the quarter for which the fees are due, and an additional two and a half percent (2.5%) for each subsequent quarter that payments are not received, not to exceed ten percent (10%) per year.
10. **Reporting & Documentation.** All solid waste hauler permit holders must complete an annual City of Los Angeles Solid Waste Hauler Reporting form for solid waste and recyclables collected within the City and submit the reporting form by or before April 30 along with the permit renewal. New permit applications must be accompanied with an annual reporting form in order to be processed. Reporting period shall be from January to December of the year preceding the application or renewal date. Further, permit holders must maintain documentation of all disposal and diversion amounts of materials generated within the City and other documents that the Bureau any require such as weight tickets, rejections slips, C&D waste transportation documentation, etc. for at least three years from the date document was created.
11. **Suspension and Revocation of Permit.** The City reserves the right to suspend or revoke a solid waste hauler permit upon 30-days notice by issuance of a Notice of Suspension or Notice of Revocation, if the permittee fails to comply with any of the terms and conditions specified herewith, including but not limited to, payment of fees, reporting and documentation requirements, and C&D waste transportation requirements. Violation of other Los Angeles Municipal Codes or applicable laws shall also constitute just cause for suspension or revocation of permit.
12. **Right to Appeal.** Permittees shall have the opportunity to appeal any suspension or revocation of a solid waste permit by filing a written request for a hearing before the Board of Public Works (Board). The written request must be filed within thirty (30) days (by way of certified mail or personal delivery) of when the Bureau of Sanitation mailed the suspension or revocation notice.
13. **Violations and Administrative Penalties.** Violations: Violations of the permit requirement provisions shall constitute a misdemeanor punishable by imprisonment in a city or county jail not exceeding six (6) months, or by fine not exceeding one thousand dollars (\$1,000), or both; Violations are deemed to be continuing violations, and each day that a violation continues is deemed to be a new and separate offense. Administrative Penalties: Up to \$5,000 in administrative penalties will be assessed for the unlawful disposition of C&D waste; penalties will be imposed for each and every load of mixed C&D waste not taken to a City certified C&D waste processing facility.
14. **Inspection and Site Visits.** The Director of Bureau of Sanitation (Director) or the Director's designee, shall have the right at any time during normal business hours to inspect the records and perform site visits of any permittee for the purpose of determining compliance with solid waste hauler permit provisions and reporting requirements, compliance with C&D waste transportation requirements, proper calculation and payment of fees, and any other permit requirements. Failure to comply with the Bureau's inspection and site visits will invoke the Bureau's right to suspend or revoke the solid waste hauler's permit.