

ORGANIZATION

The City of Los Angeles biosolids EMS includes seventeen (17) individual management elements based on the guidelines established by the National Biosolids Partnership (NBP) (see table below). Each element contains a set of procedures that will be implemented in order to have a successful biosolids EMS for the City. The requirements of each element have been developed based on the existing biosolids program and new changes to the program that will encourage public participation and enhance the present public outreach efforts of the City. The Bureau of Sanitation will be responsible for implementing and maintaining the biosolids EMS. The EMS coordinator located at the Hyperion Treatment Plant is responsible for managing the biosolids EMS.

Category	Element #	Element Name
Policy	1	EMS Documentation
	2	Biosolids Management Policy
Planning	3	Critical Control Points
	4	Legal and Other Requirements
	5	Goals and Objectives for Continual Improvement
	6	Public Participation in Planning (some requirements addressed in Element 9)
Implementation	7	Roles and Responsibilities <ul style="list-style-type: none"> ▪ Bureau of Sanitation Management level
	8	Training
	9	Communication <ul style="list-style-type: none"> ▪ Internal (addresses some Element 12 requirements) ▪ External (includes some Element 6 requirements)
	10	Operational Control of Critical Control Points
	11	Preparedness and Response
	12	EMS Documentation, Document Control and Record keeping (some requirements addressed in Element 9)
	13	Monitoring and Measurement
Measurement and Corrective Action	14	Nonconformance: Preventive and Corrective Action (some requirements addressed in Element 16)
	15	Biosolids Management Program Performance Report (documentation supporting the report addressed in Elements 6 and 12)
	16	Internal EMS Audit (some requirements addressed in Elements 6 and 14)
	17	Periodic Management Review of Performance
Management Review		